



**An Equal Employment Opportunity Employer**

## **ReStore Associate – Part Time**

### **Milwaukee County locations**

We are a nationally recognized non-profit organization that sells gently used furniture, home goods, building supplies and more, to raise funds for Milwaukee Habitat efforts to build affordable housing in the City of Milwaukee.

Habitat ReStore is looking for individuals who are enthusiastic, hardworking, and have an excellent work ethic. If you enjoy learning and working in an environment where no two days are the same, this position may be for you. ReStore Associates conduct various activities and provides support to the ReStore Management.

This is what it takes to be a Habitat ReStore Associate:

#### **Retail**

- Provide excellent customer service: greeting customers, responding to customers' inquiries
- Represent Milwaukee Habitat for Humanity and promote our mission
- Works on the sales floor, at the sales counter and operates the cash register
- Effectively handles customer's questions and complaints and asks for assistance as needed
- Supervise volunteers in their daily duties
- Maintains a neat, safe, clean and organized retail area, dock and donations center

#### **Warehouse**

- Receives donation drop offs
- Assists in loading and unloading trucks in a safe and timely manner
- Able to safely lift and move furniture, large appliances and building material (50-75 pounds)
- Works safely, using proper lifting techniques
- Assists in moving inventory items with a forklift as needed

#### **Your Attitude**

- Project a professional image in the way you talk and act
- Great attitude, smile and try to be helpful
- Self-motivated, reliable, team player
- Strong sense of urgency and attention to detail
- Can handle multiple activities at the same time
- Strong interpersonal communication skills, communicates clearly and courteously (both verbally and in writing)
- Good attendance & punctuality

**Skills and Abilities**

- Frequent bending, kneeling, and reaching in awkward or tiring positions; most of the time spent standing, walking or otherwise assisting customers
- Volunteer experience preferred
- Able to pass background check and drug screening

**Benefits include:**

- \$12.50/hour
- 401k
- Training