

**Milwaukee Habitat COVID 19 Safety Protocols found here:** [Milwaukee Habitat COVID-19 On-Site Safety Protocol](#). We encourage each volunteer to consider their [CDC - COVID 19 Risk Factors](#) when deciding whether to volunteer.

Of particular note:

- **We are accepting volunteers 16 and older.**
- **Masks are required: please bring one to wear** (and maybe 2-3 in warm weather to change them out.) Please let Beth Van Gorp know ahead of time if you need one.
- No carpooling with people not in your household
- Bring your own water bottle and lunch
- Please cancel if you are under quarantine orders for a COVID positive test or if you have recently been exposed (15 minutes over a 24 hour period) to someone who has tested positive for COVID.
- If, with-in 10 days, of you volunteering with Habitat you test positive or are exposed to someone who tests positive. We ask that you share that information with Beth Van Gorp at [bvangorp@milwaukeehabitat.org](mailto:bvangorp@milwaukeehabitat.org).

**Lunch: Please plan to bring your lunches from home. We ask that folks not share food, stay socially distanced during all breaks and not order food or leave to pick up food.**

**Water:** Water is provided on site. As a COVID 19 safety protocol we are asking volunteers to bring a water bottle to re-fill.

**Hours:** Please plan to work the entire time as noted on your confirmation email. A timely arrival is important, as a Habitat representative will do the morning health checks, provide task instructions & safety guidelines to begin the day. **If you arrive early, please wait on the sidewalk or in your car until the start time. This allows us to provide safety instruction before you step on the job site.**

**Clothing:** Wear comfortable work clothes that you don't mind getting paint or dirt on along with proper footwear (work boots or athletic sneakers). No open-toed shoes! Dress for the weather and we recommend dressing in layers as temperatures can vary during the day. We recommend wearing pants or shorts made of a durable material like denim or khaki with a pocket so you have a place to store your car keys. Depending on the weather a t-shirt and sweatshirt is a good choice. When performing outside tasks (framing and siding) bringing sunscreen is also recommended as Habitat, due to safety concerns, will not have sunscreen available.

**Weather:** Unless you hear otherwise from a Habitat staff member (typically via email or text), plan to volunteer rain or shine. The Site Supervisor will determine whether to proceed with or cancel the volunteer opportunity.

**Type of Work:** Volunteers work on nearly all phases of construction. Plan to perform the task listed in your confirmation email. However, be aware that build schedules are often adjusted. Be sure to check your email prior to your volunteer date for any updates. Thank you in advance for your cooperation & flexibility!

**Leadership:** No prior construction experience is needed as we'll have staff, AmeriCorps and/or experienced volunteers present at the site to lead volunteers for the day. The leaders will have a plan for how to effectively use both the labor force and materials to complete the project and will have the

final word on how and when tasks will be performed at the site. Everyone works together to have an environment where everyone is learning, having fun and is respectful of one another.

**Parking & Valuables:** The parking available is on street parking. Be sure to lock your cars and keep valuables at home or out of sight. We also request that you be mindful of any neighbors and do not park in front of driveway or alley entrances.

**Safety:** During the morning welcome the Habitat team will share information regarding construction task and neighborhood safety. We strive to be prepared for injury, weather and neighborhood incidents, which happen on rare occasions. In the event of something happening you will be directed about what to do. As an organization we are in partnership with Habitat homeowners and other residents who desire a safe and strong neighborhood.

**Tools:** If you are assigned to a task other than painting, it is helpful and safest if volunteers can bring hand tools like a hammer, tape measure, pencil, utility knife, work gloves and nail apron. However, Milwaukee Habitat will have a supply of basic tools and safety equipment at the job site. Folks who have their own hard hats and safety glasses may wish to bring them during framing and siding stages. Basic tools borrowed from Habitat are required to be sanitized by the volunteer, cleaning supplies provided by Habitat, at the beginning and end of their volunteer time.

Knee pads or garden kneeling pads can increase comfort during some framing, finishing and flooring tasks. Days labeled "Finishing Tasks" and "Painting/Flooring" may involve some painting and so please wear clothes and shoes you don't mind getting paint on. Please label all personal tools with your name.

**Community Service:** If you will need a letter verifying your volunteer hours please visit our volunteer resources page at: [www.milwaukeehabitat.org/volunteer/volunteer-resource](http://www.milwaukeehabitat.org/volunteer/volunteer-resource) for a copy of the community service form to bring with you to the job site.

**Additional Questions:**

Beth Van Gorp – Director of Volunteers Services, 414-316-5615 or [bvangorp@milwaukeehabitat.org](mailto:bvangorp@milwaukeehabitat.org)