



An Equal Employment Opportunity Employer

Deconstruction Coordinator

Milwaukee, Wisconsin

Milwaukee ReStore is a division of Milwaukee Habitat for Humanity and is the largest source of funding for building new Habitat homes. The Deconstructions Services crew salvages reusable items from residential and commercial buildings. Items salvaged are sold by Milwaukee ReStores to fund Milwaukee Habitat's mission of building decent, affordable homes in partnership with families in need.

The Deconstruction Coordinator responsibilities include:

- Preparing and leading volunteer crews to salvage product at deconstruction sites.
- Servicing existing donors and establishing relationships with new donors.
- Achieving a high level of customer/donor and volunteer satisfaction.

What are your tasks and responsibilities?

- Prepare & lead volunteer crews in a manner to ensure high engagement & satisfaction among all individuals involved in the deconstruction process.
- Plan and oversee training in deconstruction processes, including operating power equipment and material handling.
- Ensure a safe, secure, and efficient work environment at deconstruction sites.
- Schedule, plan and prepare projects ahead of time to guarantee safe and successful outcomes.
- Ensure damage-free removal and transportation of salvaged items.
- Timely project wrap-up.
- Other duties as assigned.

Knowledge, Skills, and Abilities:

- Proven success in training, coaching and team building.
- Ability to handle and defuse challenging situations with tact.
- Ability to adapt to rapidly changing conditions.
- Strong communication and organizational skills.
- Demonstrates enthusiasm, energy and attention to detail.
- Proficient in Microsoft Office and Google Suite products.

Education and Experience:

- High school diploma or equivalent. Bachelor's degree preferred.
- Valid driver license and good driving record.
- Minimum of 2 years' experience in managing workgroups.

Preferred

- Experience working with and managing volunteers.
- Salvage value experience with practical knowledge of product quality and appropriate pricing, repurposing potential, and expected value compared to salvage effort. Possesses genuine enjoyment of the overall salvage process.
- Knowledge of basic construction tools, materials, and methods.

Benefits include:

- \$16/hour – Full Time
- Health, Vision, Dental, Life & Disability Insurance
- 401k + \$1000 annual employer contribution
- Generous paid time off + 10 paid holidays
- Staff Discount at Milwaukee's ReStores

EEO Statement

Milwaukee Habitat for Humanity affirms its social and legal commitment to promote an atmosphere and environment that recognizes the principle and practice of equal employment opportunity. Milwaukee Habitat for Humanity does not discriminate in employment opportunities or practices on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, status with regards to public assistance, membership or activity in a local commission or citizenship status, or any other characteristic protected by law.